We are pleased to announce the availability of a new online service: **Transcript Ordering**.  You can access Transcript Ordering by logging on to the Registrar’s Website at <https://intranet.laroche.edu/Registrar/>.

Transcript Ordering allows you to order official transcripts via the Web at any time, 24/7.  You can order as many transcripts as you like in one online session using any major credit card.  Whenever you order a transcript, you will receive real-time order updates by email.  You can also track your order on the Transcript Ordering web site.

The benefits that you will realize from online Transcript ordering include:

         Convenient 24/7 access

         Secure credit card transactions

         Automatic order updates via email

         Online order tracking

         Ability to order multiple transcripts for multiple recipients in one order

Transcript Ordering is provided through the National Student Clearinghouse, a non-profit organization serving the higher education community.

Joan M. Cutone

Registrar

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